

PTO MEETING MINUTES

Tuesday, October 15, 2019 7:00 pm

Meeting commenced at 7:00 pm, Motion to approve September 18, 2019 meeting minutes by Jennifer Rose and Colleen Dallas.

Principals Report:

Mr. LaPorte – Thanked everyone involved with WBK, community feedback was positive. The Art Show will not be scheduled for this year, instead Mrs. Borrer is setting up a 6th grade club, feature student art work in the lobby and will rotate art work each month, frames will be purchased to display art work. Morgan & Switzer Elementary has challenged Monfort in the Box Top Challenge for the school year; losing school wears the winner's school colors. Halloween Parade is scheduled for Oct. 31 at 9:30, weather permitting the parade will be outside, half day for students. Families can visit the principal's webpage for monthly newsletter, updated each month. A Monfort family, Householder's, will donate piano keyboard to the school. PTO and Principal will split the cost of expenses for music department. Discussed status of Monfort outdoor sign, McDonald's fundraiser profit will cover the charges to fix the sign, electric order was put in with district to check electric panel.

PTO Report:

Kim Misuraca, Treasurer – Reviewed the financial report for September to October. The school collected \$750 in family donations, \$472 Kroger paid quarterly, \$34 Coca Cola tops, \$3,081 Bagel Day at \$6.50 dozen, \$2,930 Popcorn Day. Profit funds from Popcorn Day support 6th grade Graduation expenses, ceremony, decorations, picnic and DARE program. The 6th grade Spirit Wear cost \$3,045; every 6th grade student received a free t-shirt. Mr. LaPorte's school account will hold funds for Mrs. Borrer's Square 1 Art fundraiser. Kim discussed expenses on the finance report, Coffee & Kleenex for Kindergarten cost \$70, \$128.45 for table clothes purchased for WBK and future Monfort events, stored in closet for school use, purchased new lock box \$85 for office for money collections, purchased office supplies \$152.33, plastic envelopes for money collections \$50.97, purchased yellow flyer paper \$98.41, paid \$20 to MI State for nonprofit fee. The PTO adjusted budget to increase grade level funding by \$200, music, art, learning center, media center will get \$500 budget. All expenses over \$200 must be discussed with the board prior to purchase and needs approval, expenses over \$50 will need approval for reimbursement, the PTO credit card is the preferred method for payments, school gets rewarded with points, Amazon prime has free shipping.

Christine Pelione, President – Discussed increase in grade level funding, balance will be on the report each month.

Welcome Back Knight – Colleen Dallas was present and reviewed great success of the event. The actual numbers have not been finalized but in comparison from previous years they did great, participated in the Chrysler Cars Drive approximate profit \$2000, thanked Salina Stacey for being aware of the budget and comparing prices for great deals, sponsorships included donations of money, gift cards, store donations. Donations from stores were used for raffle baskets and to cover cost of expenses for the

event. The wristband pre sales were 310 at \$15 each, 120 wristbands were sold at the event at \$18 each. Costs for the event included face painting and balloon twist entertainment, inflatable, and tent rentals. Planning for September 2020 WBK will start in April and will begin to secure vendors. Money for raffle baskets was collected in May, \$2 was asked from students for grade level baskets, that money was put toward raffle baskets and donated items received. The value of the baskets was \$4,200. The attendance was lower than previous years 310 pre sale, 120 door, and previous year 346 presale 102 at door. The WBK Committee and PTO Board will discuss plans to make WBK more affordable to the community and possibly decreasing wristband sale price, set financial goal for event, fun community event but needs to make money for the school. Financial Report will be finalized for next meeting.

PTO Topics:

More discussions included bringing back family fun nights at Monfort, ideas for Movie night and Bingo night at the school. Mrs. Maison discussed ideas for movie night, not charging for movie but charging for concession stand, news ideas for a talent show in January and guest author assemblies. The PTO and Mr. LaPorte split cost of guest speaker, Dough Sheer, cost for assembly was \$800, and he discussed topics of respect, diversity and education.

Cookie Dough & Entertainment Book fundraiser, order pick up will be November 21, we cannot store orders, must be picked up between 4-6 pm. Scholarship Fundraiser organized by the teachers, Mrs. Maison and Mr. Kedrow to lead and will be in November. This is not a PTO event. Last year, the Scholarship Fund received funds from Spirit Week, Penny Challenge, and PTO board gave one McDonald's night profit \$500. This program awarded 2 former students \$1000 each; make a wish \$250 for former student. The expenses included \$215 Pizza Party, breakfast ceremony expenses \$56.38 and \$79.96.

Ideas for a "road rally" fundraiser were discussed. Karen Caton and Salina Stacey gave details for a potential fundraiser for the school and fun event for adults in the spring.

Meeting adjourned at 8:30 pm

The next PTO meeting is on Wednesday, November 13, 2019 at 1:00.